

# **Измене Правилника о континуираној пловидбености везане за САМЕ приручник**

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## Садржај

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- AMC1 CAMO.A.300 - Садржај CAME
- Нова листа провере - CAD-AIR-OB-U048
- Додатни материјал

## AMC1 CAMO.A.300 - Садржај CAME

### AMC1 CAMO.A.300

Where an organisation uses a different format, for example, to allow the exposition to serve for more than one approval within the scope of Regulation (EU) 2018/1139, then the exposition should contain a cross-reference Annex using this list as an index with an explanation as to where the subject matter can be found in the exposition.

| Part 0 | General organisation, safety policy and objectives          |
|--------|---|
| 0.1    | Safety policy, objectives and accountable manager statement |
| 0.2    | General information and scope of work                       |
| 0.3    | Management personnel  |
| 0.4    | Management organisation chart                               |
| 0.5    | Procedure for changes requiring prior approval              |
| 0.6    | Procedure for changes not requiring prior approval          |
| 0.7    | Procedure for alternative means of compliance (AltMoC)      |



## AMC1 CAMO.A.300 - Садржај CAME

| Part 1 | Continuing airworthiness management procedures  |
|--------|---|
| 1.1a   | Use of aircraft continuing airworthiness record system and if applicable, aircraft technical log (ATL) system |
| 1.1b   | MEL application   |
| 1.2    | Aircraft maintenance programme development, amendment and approval  |
| 1.3    | Continuing airworthiness records: responsibilities, retention and access                                      |
| 1.4    | Accomplishment and control of airworthiness directives  |
| 1.5    | Analysis of the effectiveness of the maintenance programme(s)   |
| 1.6    | Non-mandatory modification and inspections  |
| 1.7    | Repairs and modifications   |
| 1.8    | Defect reports  |
| 1.9    | Engineering activity  |
| 1.10   | Reliability programmes  |
| 1.11   | Pre-flight inspections  |
| 1.12   | Aircraft weighing   |
| 1.13   | Maintenance check flight procedures   |



## AMC1 CAMO.A.300 - Садржај CAME

| Part 2 | Management system procedures   |
|--------|--|
| 2.1    | Hazard identification and safety risk management schemes                         |
| 2.2    | Internal safety reporting and investigations                                     |
| 2.3    | Safety action planning   |
| 2.4    | Safety performance monitoring  |
| 2.5    | Change management  |
| 2.6    | Safety training and promotion  |
| 2.7    | Immediate safety action and coordination with operator's Emergency Response Plan |
| 2.8    | Compliance monitoring  |
| 2.8.1  | Audit plan and audit procedure   |
| 2.8.2  | Monitoring of continuing airworthiness management activities                     |



## AMC1 CAMO.A.300 - Садржај CAME

| Part 2 | Management system procedures   |
|--------|--|
| 2.8.3  | Monitoring of the effectiveness of the maintenance programme(s)  |
| 2.8.4  | Monitoring that all maintenance is carried out by an appropriate maintenance organisation  |
| 2.8.5  | Monitoring that all contracted maintenance is carried out in accordance with the contract, including subcontractors used by the maintenance contractor |
| 2.8.6  | Compliance monitoring personnel  |
| 2.9    | Control of personnel competency  |
| 2.10   | Management system record-keeping   |
| 2.11   | Occurrence reporting   |



## AMC1 CAMO.A.300 - Садржај CAME

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| Part 3 | Contracted maintenance — management of maintenance |
|--------|--|
| 3.1    | Maintenance contractor selection procedure         |
| 3.2    | Product audit of aircraft                          |



## AMC1 CAMO.A.300 - Садржај CAME

| Part 4 | Airworthiness review procedures   |
|--------|---|
| 4.1    | Airworthiness review staff  |
| 4.2    | Documented review of aircraft records   |
| 4.3    | Physical survey   |
| 4.4    | Additional procedures for recommendations to competent authorities for the import of aircraft |
| 4.5    | ARC recommendations to competent authorities  |
| 4.6    | Issue of ARC  |
| 4.7    | Airworthiness review records, responsibilities, retention and access                          |
| 4.8    | ARC extension   |





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| Part 4B | Permit to fly procedures                                      |
|---------|---|
| 4B.1    | Conformity with approved flight conditions                    |
| 4B.2    | Issue of the permit to fly under the CAMO privilege           |
| 4B.3    | Permit to fly authorised signatories                          |
| 4B.4    | Interface with the local authority for the flight             |
| 4B.5    | Permit to fly records, responsibilities, retention and access |



## AMC1 CAMO.A.300 - Садржај CAME

| Part 5 | Supporting Documents  |
|--------|---|
| 5.1    | Sample documents, including the template of the ATL system  |
| 5.2    | List of airworthiness review staff  |
| 5.3    | List of subcontractors as per point CAMO.A.125(d)(3)  |
| 5.4    | List of contracted maintenance organisations and list of maintenance contracts as per point CAMO.A.300(a)(13) |
| 5.5    | Copy of contracts for subcontracted work (Appendix II to AMC1 CAMO.A.125(d)(3))                               |
| 5.6    | List of approved maintenance programme as per point CAMO.A.300(a)(12)   |
| 5.7    | List of currently approved alternative means of compliance as per point CAMO.A.300(a)(13)                     |

## Нова листа провере CAD-AIR-OB-U048

- [CAD-AIR-OB-U048](#) - Листа провере CAME приручника
- [CAD-AIR-OB-U048A](#) - Изјава о усаглашености CAME према Листи провере CAME приручника

| COVER PAGE   |
|--|
| Continuing Airworthiness Management Exposition                   |
| The official name of the organisation as defined on EASA Form 14 |
| The approval reference of the CAMO                               |
| The copy number from the distribution list (if applicable)       |

## Нова листа провере CAD-AIR-OB-U048

- [CAD-AIR-OB-U048](#) - Листа провере CAME приручника
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| PART 0 – INTRODUCTION  |
|--|
| Foreword   |
| Table of content<br><b><u>IR reference:</u></b> CAMO.A.300, AMC1 CAMO.A.300  |
| List of effective pages  |
| List of issues/revisions record (history of amendments)<br>Changes that were prior approved by CAD RS<br>Changes that were approved internally, changes that did not require prior approval<br><b><u>IR reference:</u></b> CAMO.A.300 (11)(iv),(v) |
| CAD RS Approval (ref. to number of evidence number/date of approval)   |

## Нова листа провере CAD-AIR-OB-U048

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- [CAD-AIR-OB-U048](#) - Листа провере CAME приручника

### Scope

The purpose of the Continuing Airworthiness Management Exposition (CAME) compliance checklist and user guide is to **assist to continuing airworthiness organisation wishing to obtain CAD RS CAMO approval**. This document is complementary to the requirements of Implementing Rule (IR) - Regulation EU 1321/2014 Annex Vc, Part-CAMO transposed by the Regulation on the continuing airworthiness management and does not supersede or replace the information defined within the Regulation. The CAME shall be customised by each organisation to demonstrate how they comply with Part-CAMO, with consideration for the applicable Part M and/or Part ML requirements.

The checklist includes suggested subject headings and all the relevant information as detailed in CAMO.A.300 and its AMC & GM. This checklist, when completed, shall be submitted with the initial draft CAME.

## Нова листа провере CAD-AIR-OB-U048

Internal organisation approval page signed by CM and other relevant postholder\* (ex. NPCA)

-Internal approval statement

-Title, name, date and signature (CM and other relevant postholder)

\* depends on who is in charge of CAME update and composition.

Revision highlights / Summary of changes

Effective date of the current revision

-The effective date is the date that the amendment introduced in this amendment takes effect

-The effective date can be established just prior to the final approval of the CAME by CAD RS or just after.

This is to obtain the necessary time to incorporate the amendment e.g. to train personnel, print forms etc.

Distribution list

-CAME copy number

-Location of copies

-Holders of the copies

-Format of copies (electronic, paper etc.)

Abbreviation, terminology and definitions

## Нова листа провере CAD-AIR-OB-U048

Cross reference list from the CAME to AMC1 CAMO.A.300, if applicable

**Note:** *AMC1 CAMO.A.300 provides an acceptable layout of the CAME. If the organisation uses a different format, then the exposition should contain a cross-reference list using the AMC1 CAMO.A.300 as an index with an explanation as to where the subject matter can be found in the exposition.*

**IR reference:** *AMC1 CAMO.A.300*

Organisation information i.e.:

- Address of approved locations (Head Office)
- Mailing Address(es)
- Telephone number(s)
- Fax number(s)
- E-mail address of the Head Office

**Note:** *This can be included in 0.2.*

**IR reference:** *CAMO.A.300(a)*

## Нова листа провере CAD-AIR-OB-U048

### **0.8 CAME amendment procedure**

Exposition Amendment Procedures (including, delegated procedures)

- Amendments that need prior approval
- Amendments not requiring prior approval
- Description of how such amendments will be managed
- The person that is responsible for monitoring and amending the CAME, including the associated procedures as per CAMO.A.300(c)
- Normally the compliance manager is responsible for the monitoring, and control the amendments of the CAME
- Sources of proposed amendments within the organisation
- Internal approval process
- Verifying and validation of amended procedures before use
- Technical manager and compliance manager sign the internal approval page, see the introduction
- The approval process with CAD
- Revision acknowledge receipt process
- Summary of documents, including "lower-order" documents, constituting the total exposition, if applicable
- The effective date of the amendment



## Нова листа провере CAD-AIR-OB-U048

### 1.14 Planning procedures

- General
- Planning of AMP tasks, modifications, AD's, SB's, defects on MEL, open defects, etc.
- Creation of work package, including work cards
- Ordering maintenance
- Supervise activities and coordinate related decisions to ensure that any maintenance is carried out properly and is appropriately released for the determined of aircraft airworthiness
- Monitoring of maintenance between scheduled maintenance
- Variation procedure
- Updating planning software after maintenance completions**

**Note 1** *The Appendix IV to AMC1 CAMO.A.315(c) – contract maintenance does give good information about the planning function and communication that is needed to take place between CAMO planning and maintenance whether the maintenance is contracted or not*

**IR reference:** CAMO.A.315(a), CAMO.A.315(b)(5), CAMO.A.315(b)(6), Appendix IV to AMC1 CAMO.A.315(c)

# Нова листа провере CAD-AIR-OB-U048

## 1.15 Airworthiness data control

### -Control of information

- Technical library
- Subscriptions control
- Information held / need regarding the scope of work
- Issue / amendment control

### -Technical information amendment procedures

- Manuals
- Service Information (AD, SB, SIL, etc.)
- Distribution: access to the staff

### -Company Technical Procedures / Instructions

- Issue / Amendments control
- Distribution: access to the staff

### -Maintenance documentation

- Preparation from approved sources
- Work card/worksheet system (AMC 145.A.45 I)

### -Amendment control

- Transfer / transcribe of airworthiness data
- Review and identification of amendment status of maintenance instructions
- Distribution of airworthiness data: access to the staff

### -Control of customer supplied maintenance data

### -Incorporation of Fuel Tank Safety concept on maintenance documentation (Job Instruction Cards etc.)

### -Incorporation of CDCCL concept. ED Decision No 2009/007R

### -Awareness of Technical Publications, Instructions and Service Information by the staff

**IR reference:** *M.A.401, CAMO.A.215, CAMO.A.325*

## Нова листа провере CAD-AIR-OB-U048

### 1.16 Subcontracting management control procedure (if applicable)

- Subcontract content and its continuing control
  - Content as per Appendix II to the IR
  - Tasks to be subcontracted
  - Procedure to be used and its control
  - Handling of findings
    - No subcontracting by the subcontracted organisation allowed
    - Individual responsibility clearly defined
    - Subcontracted organisation to notify the operator of any changes affecting the contract
- Subcontract approval by CAD
  - Notifying the CAD of any changes affecting the contract
- Tasks that can be subcontracted
- Active control of the activities and or endorsing the recommendation made by the subcontracting organisation
  - Individual responsibility clearly defined
- Access to relevant data
- Establish staff competence (same as in Part 2.9)
- Assessment of subcontracted staff
- Training and continuation training of subcontracted staff
- Subcontracting management control procedure to ensure that the action taken by the subcontracted organisation(s) meet the standards required by Part-CAMO
- Involvement of the quality system including pre-audit
- CAD provision for monitoring (auditing the subcontract organisation)
- Effect on Man-hour planning, see Part 0.3
- The periodic subcontract review process

**Note:** The above list is not exhaustive, refer to AMC1 CAMO.A.125(d)(3) and its Appendix II for detail information

**IR reference:** CAMO.A.125(d)(3), CAMO.A.200(a)(3), CAMO.A.200(a)(6), CAMO.A.205, Appendix II AMC1 CAMO.A.125(d)(3)

## Нова листа провере CAD-AIR-OB-U048

### 3.3 Quality audit of sub-contracted Part CAMO tasks

- Subcontractor selection process
  - Hazard identification and risk management
  - Pre-audit
  - Control procedure
  - Etc. as per Appendix II to AMC1 CAMO.A.125(d)(3)
- Compliance with approved procedures;
- Contracted continuing airworthiness functions are carried out in accordance with the contract;
- Continued compliance with Part-CAMO
- Record-keeping
- List of subcontractors in CAME 5.3
- Copy of contracts for subcontracted work

**Note:** *The organisation shall ensure that when subcontracting any part of its continuing airworthiness management activities that these activities conform to the applicable requirements; and any aviation safety hazards associated with such subcontracting are considered as part of the organisation's management system. This paragraph is only applicable when any continuing airworthiness tasks are subcontracted and should set out the procedures when performing a quality audit of the continuing airworthiness functions sub-contracted out.*

**IR reference:** CAMO.A.125(d)(3), CAMO.A.200(a)(6), CAMO.A.200(a)(3), CAMO.A.205(a), CAMO.A.205(b), CAMO.A.220(b), Appendix II to AMC1 CAMO.A.125(d)(3)

## Додатни материјал

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1. **User Guide for CAME (CAMO-AOC) - UG.CAMO.00004-002**
2. **UK CAA Part CAMO Continuing Airworthiness Management Exposition User Guide (CAP 2153)**



## Закључак

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**Хвала на пажњи!**